

# BRIEF BUSINESS PRESENTATION



[www.airanglobal.com](http://www.airanglobal.com)

(+61) 482 088 866

# AIRAN AT A GLANCE



## AIRAN GLOBAL

8th Floor, Signature Building  
GIFT CITY,  
India

Top Rank in emerging Financial Centres



The Global  
Financial Centres  
Index (2020)

## CERTIFIED TO EXCEL



Certified for  
Global Standard Information  
Security Management  
System (ISMS)



Certified for  
Internationally Recognised  
Quality Management  
System (QMS)



**SMERA**  
Smera-D&B Performance &  
Credit Rating  
**SMERA SME 1**

**Highest** Creditworthiness  
Operating Performance  
Financial Strength

D&B D-U-N-S® Number: 85-836-4162



**Government of India**  
Ministry of Finance  
Central Board of Indirect Taxes and Customs

**CERTIFICATE  
OF APPRECIATION**  
For Prompt Filing of Returns  
and Payment of GST  
(2020 & 2021)



**FEATURED**

**Poonam Agrawal**  
(Executive Director)  
"A Business Leader with  
Exceptional Work Ethics"



**gesia**

**AWARDED**

GESIA Annual Awards 2022  
(12th Edition)  
Best BPO - KPO Company

\*The logos shown above are the property of the respective trademark owners.



# ORGANISATION STRUCTURE



Tiered model to allow for clear escalation paths & policies

## Airan Global Steering Committee

Senior Leadership



**Sandeep Agrawal**

MD & Chairman,  
AIRAN LIMITED



**Abhishek Agrawal**

Executive Director,  
AIRAN GLOBAL



**Deepak Mohan**

Director (Strategy),  
AIRAN GLOBAL



**Urvish Chauhan**

Director (Operations),  
AIRAN GLOBAL

**Director (Operations)**  
Urvish Chauhan

**SMSF Manager**

**Tax Accounting Manager**

**Bookkeeping Manager**

Reviewer

Reviewer

Reviewer

Reviewer

Reviewer

Reviewer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Preparer

Support Team



Human Resources



Talent Acquisition



Innovation & Technology



Finance and Administration



Risk,  
Compliance &  
Business Continuity



Business Process Excellence Team



Admin and Facility Management

# SPECTRUM OF SERVICES



## ACCOUNTING KPO (KNOWLEDGE PROCESS OUTSOURCING)



## EFFICIENT ENGAGEMENT MODELS

### Pay As You Go (Ad-hoc) Model

Ideal for :

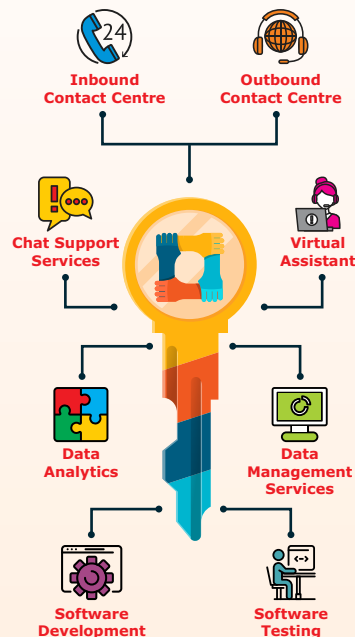
- SMSF Compliance
- Seasonal Work
- During Heavy Workload

### Dedicated Resource (Full Time/Part Time) Model

Ideal for :

- Consistent Requirements
- Collection of Work

## CUSTOMISED BACK OFFICE



## DIGITAL IDENTITY CULTIVATION





## AIRAN AUSTRALIA PROPRIETARY LIMITED

Regd. Office : LEVEL 1, SUITE 1A/33 QUEEN ST, BRISBANE QLD-4000, AU  
ACN : 631 878 807 • ABN : 87 631 878 807 • Phone : +61 (07) 2111 3911

## STRATEGIC PARTNERSHIPS



INDEPENDENT AUDIT SERVICES

### Independent Audit Services Pty Ltd (IAS)

is an award winning Registered Authorised Audit Company

#### Specialising in:

- Private companies
- Strata-titled Body corporates
- Not-for-profits registered charities
- Grant acquittals
- Financial Audits (General & Special purpose)
- Shopping centre and commercial buildings outgoings
- Trust accounts maintained under various legislation
- Australian Financial Services Licensees
- Self-managed superannuation funds



#### Jeremiah Thum CA, MAICD Director

Jeremiah is a Registered Company Auditor and ASIC Approved SMSF Auditor with more than 15 years experience in providing audit and assurance services to various industries i.e. government agencies, aged care, engineering and construction, clubs, gaming, financial services (superannuation and insurance), child care, retail and manufacturing.

# GENERAL PROCESS FLOW



**Understanding the Client's Needs**



**Resource Identification & Client Specific Process Training**



**Executing a Pilot Project**



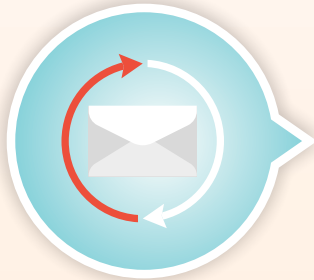
**Feedback on Pilot Project**



**Process Implementation**



**Resource Deployment & Dedicated Client Manager**



**Proactive Communication & Processing**



**Quality Review by Team**



**Final Output & Client Feedback**



**Continued Support and Process Improvement**

## ASSIGNING YOUR WORK TO AN OUTSOURCED RESOURCE IS EASY

### Cloud based Accounting Software



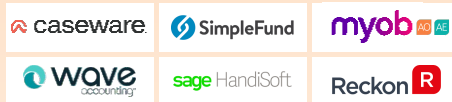
\*The logos shown above are the property of the respective trademark owners.

- Share the ID credentials associated with your domain
- OR
- Create a new user by Sharing an invitation on our domain ID
- Two Factor Authentication (Set-up from our end)

#### Infra Requirements at your end

- None

### Desktop based Accounting Software



\*The logos shown above are the property of the respective trademark owners.

- Set-up user-level access with Windows Remote Desktop Session / Citrix etc.
- Need to create new user for software
- Two Factor Authentication (Set-up from our end)

#### Infra Requirements at your end

- Dedicated PC for each resource

## OUR WAY OF WORKING AND TREATMENT OF ACCOUNTS

- We work as per the same procedure as your on-shore team
- We follow best practices for SMSF, Bookkeeping & BAS
- A detailed presentation can be sent separately that outlines the treatment for each transactions

## WHAT INFORMATION WE NEED (BASIC DOCUMENT LIST)

### Bookkeeping & Accounts Finalisation

- Bank Statements (Autofeed + Closing Balance Recon. Or Full Statements)
- Loan Statements
- ATO Data (ICA/ITA/BAS)
- Invoices of Assets Purchased (If Any)
- Specific Instruction and Client's Note (For nonstandard transactions)

### SMSF Compliance

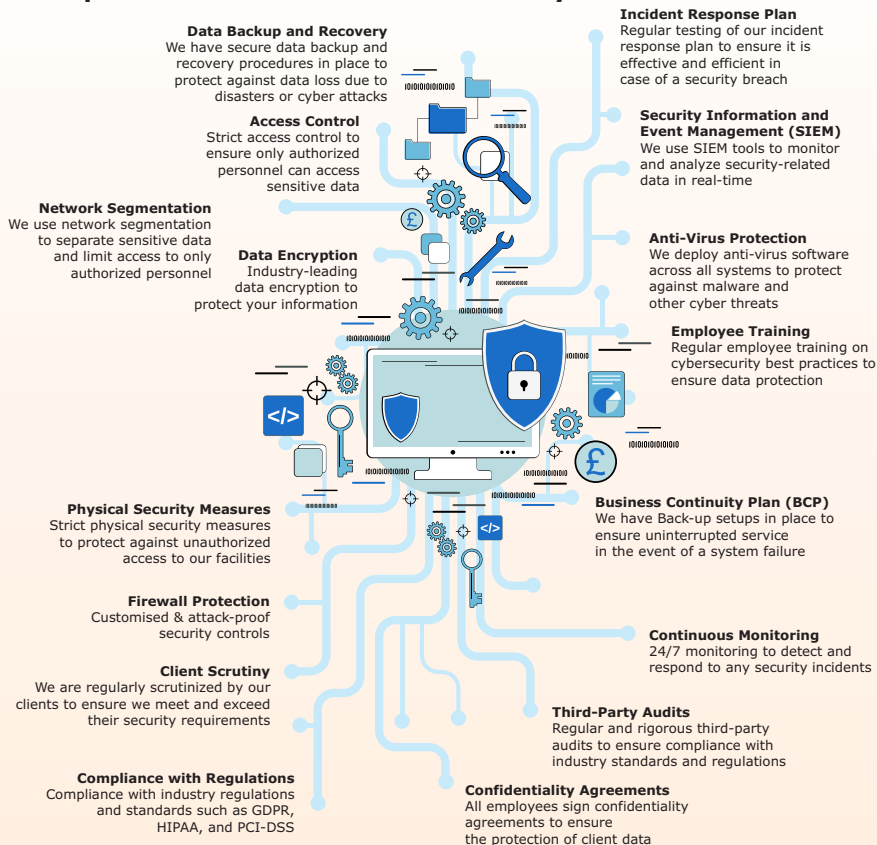
- Super Fund Bank Account / Loan Statements
- Investment Related Documents
- Income Related Statements
- Invoices for Expenses Paid
- Previous year's workpapers

### SMSF Audit

- Trust Deed
- Audit Engagement Letter
- Management Representation Letter
- ASIC Extract
- ATO Declaration

**Information Checklist to be provided separately before commencing engagement**

## Comprehensive Information Security Practices



## The 13 Australian Privacy Principles

We are compliant with the 13th Australian Privacy Principles and our staff has been given Privacy Compliance Training

- APP1 : Open and transparent management of personal information
- APP2 : Anonymity and pseudonymity
- APP3 : Collection of solicited personal information
- APP4 : Dealing with unsolicited personal information
- APP5 : Notification of the collection of personal information
- APP6 : Use and disclosure of personal information
- APP7 : Direct marketing
- APP8 : Disclosing Personal information overseas
- APP9 : Adoption, use or disclosure of government-related identifiers
- APP10 : Quality of personal information
- APP11 : Security of personal information
- APP12 : Access to personal information
- APP13 : Correction of personal information

We are Up-to-Date with the Code of Professional Conduct given by the Tax Practitioners Board (TPB) under the Tax Agent Services Act 2009 (TASA) & the Tax Agent Services Regulations 2022 (TASR).

- TPB(PN) 1/2017: Cloud computing and the Code of Professional Conduct
- TPB(I) 21/2014: Code of Professional Conduct – Confidentiality of client information (for tax and BAS agents) - as contained in subsection 30-10(6) of the TASA) for tax practitioners
- TPB(PN) 3/2019: Letters of engagement
- TPB(I) 17/2013: Code of Professional Conduct – Reasonable care to ascertain a client’s state of affairs
- TPB(I) 18/2013: Code of Professional Conduct - Reasonable care to ensure taxation laws are applied correctly
- TPB(I) 26/2016: Labour hire/on-hire firms
- TPB(I) 13/2012: Contractors
- TPB(I) 09/2011: Software providers and the Tax Agent Services Act 2009
- TPB(I) 08/2011: Reports or other advice incorporating tax agent services provided by a third party
- TPB(EP) 02/2010: Fit and proper person
- TPB(EP) 01/2010: Code of Professional Conduct
- TPB(EP) 03/2010: Professional indemnity insurance requirements for tax and BAS agents



## TURN AROUND TIME

PROCESS	ACCOUNT TYPE	TIME TAKEN (MAXIMUM)
SMSF including Audit Workpapers	Simple	8 Hours
	Complex	15 Hours
BAS	Simple	3 Hours
	Complex	6 Hours
Year-End Accounts Finalisation (Tax Prep)	Average	10 Hours
Bookkeeping	100 Transactions	1.5 Hours
SMSF Audit	Simple	3.5 Hours
	Complex	5 Hours
Payroll Processing	Per 10 Employee (Weekly)	40 Minutes

\* The above table shows estimated Timelines, Actual timelines may vary based on complexity of accounts

\* The hours listed above represent the estimated time for completion of each service on an individual basis

\* The hours listed above represent the time taken for pure processing and does not include admin tasks

## SIMPLE AND FLEXIBLE CONTRACT TERMS

- 6 Months / 12 Months (As per mutual understanding)
- No minimum lock-in period
- Termination of Engagement by giving 30 days notice for both parties
- Flexibility to scale up or down services as per business requirements
- Review and Revision of services and terms as per the client's feedback and suggestions

## TRANSFORMING CAREERS, CHANGING LIVES

A Culture of Growth and Support

